

PAKISTAN AGRICULTURAL RESEARCH COUNCIL

Directorate of Establishment

Dated: _____

Subject: GRANT OF FINAL/OUTSTANDING INTEREST WITHDRAWAL OF G.P. FUND ACCUMULATION

1. Name (employee, retired/deceased employee) _____
2. Designation _____
3. Unit / Program /Division/Station _____
4. SPS _____
5. New Employee Code/Number _____
6. CNIC No. _____
7. Date of Retirement/Relieving/Death _____
8. Status of Zakat to be deducted Yes No (attach affidavit)
9. GPF Account No. _____ GPF Computer No. _____
10. Postal Address _____
11. Name of application & relation (in death case only) _____

Encl: Attested i) C.N.I.C., ii) Office Order of Retirement/death Notification, iii) Last Pay Certificate iv) NOC

(Signature of Applicant)

Phone # _____

Assistant Director (O&M) PARC

Accounts Officer (Funds), PARC

02. An amount of Rs. _____ (Rupees _____) as detailed below is at the credit of _____ in his G. P. Fund Account No. _____ Computer No. _____.

01	Subscription	
02	Interest	
03	Advance i. Non/Refundable	
	ii. Refundable	
04	<u>Refund</u>	
	Total	

Accounts Officer (Funds) PARC

Assistant Director (O&M)

03. An amount of Rs. _____ (Rupees _____) at the credit of Mr./Dr./Mrs. _____ may please be sanctioned/approved as final payment.

Assistant Director (O&M)

Director (Establishment) PARC

Secretary, PARC

PAKISTAN AGRICULTURAL RESEARCH COUNCIL

Directorate of Establishment

Dated: _____

Subject: GRANT OF G.P. FUND REFUNDABLE / NON-REFUNDABLE ADVANCE

1. Name of Employee _____
2. Designation _____
3. Unit / Program /Division _____
4. Station _____
5. SPS _____
6. New Employee Code/Number _____
7. CNIC No. _____
8. Date of Birth _____
9. Status of zakat to be deducted in case of Non Refundable Advance Yes No (attach affidavit)
10. Amount of Advance _____ Reason _____ No. of Installments _____
11. GPF Account No. _____ GPF Computer No. _____

**Encl: Attested i) C.N.I.C., ii) G.P. Fund Statement, iii) Pay Slip
iv) First Page of Service Book (For Non Refundable)**

(Signature of Applicant)
Contact No. _____

Recommended by office In-charge

Superintendent (O&M)

Account Officer (Funds), PARC

02. An amount of Rs. _____ (Rupees _____) is available at the credit of _____ in his/her G. P. Fund A/C No. _____ Computer No. _____.
03. An amount of Rs. _____ (Rupees _____) is out-standing against his previous advance of Rs. _____ vide sanction dated _____ which is recoverable from the amount of this advance as per rules.

Account Officer (Funds) PARC

Assistant Director (O&M)

04. An amount of Rs. _____ (Rupees _____) not exceeding 24 months pay of the subscriber or 50%, 80% of the total amount at the credit of _____ may be granted/approved as _____. His/her date of birth according to service book is _____.
05. The advance alongwith interest will be recoverable in _____ equal installments of Rs. _____ (Rupees _____)

Assistant Director (O&M)

Director (Establishment) PARC