

No.F.2-1/2017-CS (5th EC)
PAKISTAN AGRICULTURAL RESEARCH COUNCIL
(Central Secretariat)

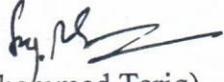
Islamabad, the 7th August 2017

NOTIFICATION

Subject: Revised Criteria for Recruitment/Selection in PARC – 2017

In pursuance of decision of the Executive Committee taken in its 5th & 6th meetings held on 14-06-2017 & 25-07-2017 at PARC Headquarter, Islamabad. The Chairman, PARC has been pleased to approve the "Revised Criteria for Recruitment/Selection in PARC-2017" (Annex-I). This is circulated for information of all quarter concerned.

02. This supersedes all previous notifications on the subject issued from time to time.


(Muhammad Tariq)
Secretary (Council)

Distribution

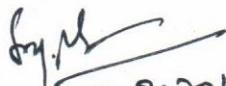
- 1) Member (NRD) PARC
- 2) Member (PSD) PARC
- 3) Member (ASD) PARC
- 4) Member (SSD) PARC
- 5) Member (Finance) PARC
- 6) Member Incharge (C&M) PARC
- 7) All DGs (AED/(P&DD) PARC/NARC/SARC, Karachi/BARDC, Quetta/MARC
Gilgit/ AZRC, D.I.Khan)
- 8) Sr.Director (Admin/HR) PARC
- 9) Director (Admin) NARC

CC:

TSO to Chairman, PARC

REVISED CRITERIA FOR RECRUITMENT/SELECTION IN PARC

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
Scientists: (Plant Sciences, Natural Sciences, Animal Sciences, Social Sciences and Coordination & Monitoring)			
1	Chairman PARC	MP-I	<ul style="list-style-type: none"> i. Eminent Scientist having Ph.D. in Agriculture related Sciences from HEC recognized university ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. At least 25 years proven experience in R&D organizations/recognized institutions of research/higher learning public/private sector including experience in managing a multi-disciplinary group of scientists and researchers. iv. Minimum 17 research publications in HEC recognized refereed journals/books. v. An eminent scientist connected with agricultural research and demonstrated leadership in strategic planning, implementation and management of multi-disciplinary agricultural research programs. vi. Demonstrated abilities to mobilize and utilize financial & human resources effectively. vii. Having strong communication, negotiation and inter-personal skills. viii. Age Limit: As per Govt. rules.
2	Technical Members Member (PSD), Member (ASD), Member (SSD), Member (NRD), Member (C&M)	SPS-12/ MP-II	<ul style="list-style-type: none"> i. Ph.D. in relevant discipline from HEC recognized university. However, Ph.D. in agriculture related sciences is required for Member (C&M). ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. At least 22 years proven experience in R&D organizations/recognized institutions of research/higher learning public/private sector including experience in managing a multi-disciplinary group of scientists and researchers. iv. 15 years post Ph.D teaching or research experience in HEC recognized institutions. v. Minimum 15 research publications in HEC recognized refereed journals/books. vi. Demonstrated leadership in strategic planning, implementation and management of multi-disciplinary agricultural research programs. vii. Demonstrated abilities to mobilize and utilize financial and human resources effectively. viii. Having strong communication, negotiation and inter-personal skills. ix. Age Limit: 57 years (in case of MP-II, age limit shall be as per Govt. rules).
3	Director General, NARC	MP-II	<ul style="list-style-type: none"> i. Ph.D. in any of the Agriculture-related Sciences from HEC recognized university. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. 22 years experience in SPS-08/BS-17 or equivalent and above, with 15 years post Ph.D research or teaching experience at post graduate level in HEC recognized institutions. iv. At least 10 years experience in agricultural research management position. v. 15 research papers in relevant discipline in HEC recognized journals. Papers published in proceedings, policy papers, etc. will be considered as additional professional qualification/expertise. vi. Demonstrated leadership in strategic planning, implementation and management of multi-disciplinary agricultural research programs. vii. Having strong communication, negotiation and inter-personal skills. viii. Age Limit: 57 years/As per Govt. rules.


 7.8.2017

Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC - 2017
1	2	3	4
4	Chief Scientist-II	SPS-12	<ul style="list-style-type: none"> i. Ph.D. in any of the Agriculture-related Sciences from HEC recognized university. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. 22 years experience in SPS-08/BS-17 or equivalent and above, with 15 years post Ph.D research or teaching experience at post graduate level in HEC recognized institutions. iv. 15 research papers in relevant discipline in HEC recognized journals. Papers published in proceedings, policy papers, etc. will be considered as additional professional qualification/expertise. v. Demonstrated leadership in strategic planning, implementation and management of multi-disciplinary agricultural research programs. vi. Demonstrated abilities to mobilize and utilize financial and human resources effectively. vii. Having strong communication, negotiation and inter-personal skills. viii. Age Limit: 57 years.
5	Chief Scientific Officer	SPS-11	<ul style="list-style-type: none"> i. Ph.D in the agricultural related sciences (relevant discipline) from HEC recognized university. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. 17 years research/teaching experience in SPS-08/BS-17 or equivalent and above. iv. Experience in research planning and execution and research management. v. 12 research papers in relevant discipline in HEC recognized journals. Papers published in proceedings, extension papers, etc. will be considered as additional professional qualification/expertise. vi. Effective in research planning & management. vii. Demonstrated leadership in strategic planning, implementation and management of multi-disciplinary agricultural research programs. viii. Demonstrated abilities to mobilize and utilize financial and human resources effectively. Having strong communication, negotiation and inter-personal skills. ix. Age Limit: 50 years.
6	Chief Scientific Officer / Director General (Regional)	SPS-11	<ul style="list-style-type: none"> i. Ph.D in Agricultural Sciences from HEC recognized university. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. 17 years research/teaching experience in SPS-08/BS-17 or equivalent and above. iv. Experience in research planning and execution and research management. v. 12 research papers in relevant discipline in HEC recognized journals. Papers published in proceedings, extension papers, etc. will be considered as additional professional qualification/expertise. vi. Demonstrated leadership in strategic planning, implementation and management of multi-disciplinary agricultural research programs. vii. Demonstrated abilities to mobilize and utilize financial and human resources effectively. Having strong communication, negotiation and inter-personal skills. viii. 5 years experience as PD/Director in leading project/institution. ix. Age Limit: 50 years.
7	Principal Scientific Officer	SPS-10	<ul style="list-style-type: none"> i. Ph.D or equivalent qualification in relevant discipline with 12 years post qualification relevant experience in SPS-08/BS-17 or equivalent and above in R&D organization. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.

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			iii. 09 research papers in relevant discipline in HEC recognized journals. Papers published in proceedings, extension papers, etc. will be considered as additional professional qualification/expertise. iv. Good written & oral communication & presentation skills. v. Age Limit: 45 years.
8	Senior Scientific Officer	SPS-09	i. M.Sc(Hons)/M.Phil/M.E/M.Sc(Engg) or equivalent qualification in relevant discipline with 05 years post qualification relevant experience in SPS-08/BS-17 or equivalent in R&D organization preferably Ph.D with no experience. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. 5 research papers in relevant discipline in HEC recognized journals. Papers published in proceedings, extension article, etc. will be considered as additional professional qualification/expertise. iv. Good project development / proposal writing, communication & inter personal skills. v. Age Limit: 40 years.
9	Scientific Officer	SPS-08	i. M.Sc(Hons) / M.Phil / B.E / B.Sc (Engg) / DVM or equivalent qualification in relevant discipline with first division OR CGPA 3.00 OR more with not more than one second division OR grade C in the academic career. ii. Good written and oral communication and analytical skills. iii. Age Limit: 35 years.

Para Scientific Staff

S#	Designation of the post	SPS	Revised Criteria for Recruitment/Selection in PARC – 2017
PS-I			
1	Principal Scientific Assistant	SPS-07	Matric (Science) with 02 years diploma of Field Assistant/diploma in agricultural sciences and 22 years relevant experience. Age Limit: 50 years.
2	Principal Lab Technician	SPS-07	F.Sc with 22 years relevant experience OR B.Sc (Hons) with 2 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 50 years.
3	Principal Technician	SPS-07	Matric (Science) with 03 years diploma in relevant trade (preferably in first class) with 21 years relevant experience OR Matric (Science) with specialized tradesman certificate from Govt. recognized institute with 24 years relevant experience. Age Limit: 50 years.
PS-II			
1	Senior Scientific Assistant	SPS-06	Matric (Science) with 02 years diploma of Field Assistant/diploma in agricultural sciences and 15 years relevant experience. Age Limit: 40 years.
2	Senior Lab Technician	SPS-06	F.Sc with 17 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 40 years.
3	Senior Technician	SPS-06	Matric (Sciences) with 02 years diploma in relevant trade (preferably in first class) with 15 years relevant experience OR Matric (Science) with specialized tradesman certificate from Govt. recognized institute with 19 years relevant experience. Age Limit: 40 years.

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7.8.2017

Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
4	Senior Lab Assistant	SPS-06	F.Sc (Pre-Medical/Pre-Engineering) with 17 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 50 years.
5	Senior Livestock Assistant/ Senior Livestock Technician	SPS-06	Matric (Science) with 02 years diploma of Livestock Assistant and 15 years relevant experience. Age Limit: 50 years.
PS-III			
1	Scientific Assistant-I	SPS-05	Matric (Science) with 02 years diploma of Field Assistant/diploma in agricultural sciences and 08 years relevant experience. Age Limit: 35 years.
2	Lab Technician-I	SPS-05	F.Sc with 10 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 35 years.
3	Technician-I	SPS-05	Matric (Science) with 03 years diploma in relevant trade (preferably in first class) with 07 years relevant experience OR Matric with specialized tradesman certificate from Govt. recognized institute with 12 years relevant experience. Age Limit: 35 years.
4	Lab Assistant	SPS-05	F.Sc (Science) with 17 years relevant experience OR B.Sc with 15 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 40 years.
5	Livestock Assistant/ Livestock Technician	SPS-05	Matric (Science) with 02 years diploma of Livestock Assistant and 14 years relevant experience. Age Limit: 40 years.
PS-IV			
1	Scientific Assistant-II	SPS-04	Matric (Science) with 02 years diploma of Field Assistant/diploma in agricultural sciences. Age Limit: 30 years.
2	Lab Technician-II	SPS-04	F.Sc (Pre-engineering/Pre-medical) with 02 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
3	Lab Assistant-I	SPS-04	F.Sc (Science) with 10 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
4	Livestock Assistant-I/ Livestock Technician-I	SPS-04	Matric (Science) with 02 years diploma of Livestock Assistant and 07 years relevant experience. Age Limit: 35 years.
PS-V			
1	Technician-II	SPS-03	Matric (Science) with 03 years diploma in relevant trade (preferably in first class) OR Matric with specialized tradesman certificate from Govt. recognized institute with 05 years relevant experience. Age Limit: 30 years.
2	Lab Assistant-II	SPS-03	F.Sc (Science) with 05 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
3	Livestock Assistant-II/ Livestock Technician-II	SPS-03	Matric (Science) with 02 years diploma of Livestock Assistant Age Limit: 30 years.

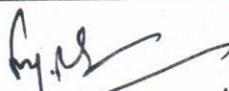
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S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
PS-VI			
1	Attendant-I (Lab/Field/ Garden/Dairy/Milk/ Fish/ Stock/Bee/ Dispensary)	SPS-02	Matric with 05 years relevant experience OR having relevant trade certificate from recognized institution (diploma holder in the relevant trade will be preferred). Age Limit: 35 years.
2	Budder-I/Sprayer-I/ Baildar-I/Butcher-I	SPS-02	Matric with 05 years relevant experience OR having relevant trade certificate from recognized institution. Age Limit: 35 years.
PS-VII			
1	Attendant-II (Lab/Field/Farm / Garden/Dairy/Milk/ Fish/Stock/Bee/ Dispensary)	SPS-01	Matric with preferably relevant experience OR having relevant trade certificate from recognized institute. Age Limit: 30 years.
2	Budder-II/Sprayer-II/ Baildar-II/Butcher-II	SPS-01	Matric with preferably relevant experience. Age Limit: 30 years.
Civil, Electrical, Mechanical, Chemical, Air Conditioning			
1	Chief Engineer	SPS-11	i. M.Sc (Civil Engineering) or equivalent qualification in relevant discipline from HEC recognized university with 17 years relevant experience in SPS-08/BS-17 or equivalent and above OR B.Sc. (Civil Engineering) or equivalent qualification in relevant discipline with relevant experience of at least 20 years in Govt./Semi Govt./Autonomous/International Organization. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. Proficiency in preparation of PC-1 iv. Construction management and administration of contracts. Maintenance of infrastructure facilities. v. Strong communication, presentation and interpersonal skills. vi. Age Limit: 50 years.
2	Superintending Engineer	SPS-10	i. M.Sc (Civil Engineering) or equivalent qualification in relevant discipline from HEC recognized university with 12 years relevant experience in SPS-08/BS-17 or equivalent and above OR B.Sc. (Civil Engineering) or equivalent qualification in relevant discipline with relevant experience of at least 14 years in Govt./Semi Govt./Autonomous/International Organization ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. Proficiency in preparation of PC-1 iv. Construction management and administration of contracts. Maintenance of infrastructure facilities. v. Strong communication, presentation and interpersonal skills. vi. Age Limit: 45 years.
3	Executive Engineer	SPS-09	i. M.Sc. (Civil/Electrical Engineering) or equivalent qualification in relevant discipline from HEC recognized University with 05 years post qualification relevant experience OR B.Sc. (Civil / Electrical) or equivalent qualification in relevant discipline with good academic record plus suitable post qualification experience of at least 07 years in Govt./Semi Govt./ Autonomous/ International Organization. ii. Candidates must have first division OR CGPA 3.00 in OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. Proficiency in preparation of PC-1.

by 12
7-8-2017

Revised Criteria for Recruitment/Selection in PARC - 2017

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1	2	3	4
			<p>iv. Construction management and administration of contracts. Maintenance of infrastructure facilities.</p> <p>v. Strong communication, presentation and interpersonal skills.</p> <p>vi. Age Limit: 40 years.</p>
4	Sr. Technical Officer	SPS-09	<p>i. M.Sc. or equivalent qualification in relevant discipline /B.Sc. (Engg) (Electrical/Mechanical/ Electronics /Auto-mobile Engg.) or equivalent qualification in relevant discipline with 05 years post qualification relevant experience OR 03 years diploma (Electrical/Mechanical/ Electronics/Auto-mobile Engg.) from Poly Technique institute with atleast 15 years post qualification relevant experience in Govt./Semi Govt./Autonomous/ International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 40 years.</p>
5	Assistant Executive Engineer / Building Manager	SPS-08	<p>i. B.Sc (Engg) (Civil/Electrical/Mechanical) or equivalent qualification in relevant discipline with good academic record.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 35 years.</p>
6	Technical Officer	SPS-08	<p>i. M.Sc or equivalent qualification in relevant discipline /B.Sc (Engg.) (Electrical/Mechanical/ Electronics/ Auto-Mobile Engg.) or equivalent qualification in relevant discipline OR B.Tech (Hons.) with 02 years relevant experience OR 03 years diploma (Electrical/Mechanical/Electronics/Auto-Mobile Engg.) from Poly Technique Institute with atleast 10 years relevant experience in relevant field in Govt./Semi Govt. / Autonomous / International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 35 years.</p>
7	Assistant Technical Officer	SPS-07	<p>i. M.Sc/B.Tech (Hons) in relevant subject OR 03 years diploma (Electrical/Mechanical/Electronics/Auto-Mobile Engg.) from Poly Technique institute with first division and having atleast 05 years experience in relevant field in Govt./Semi Govt./Autonomous/International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career.</p> <p>iii. Age Limit: 30 years.</p>
8	Principal Technician	SPS-07	<p>Matric with 03 years diploma in relevant trade (preferably in first class) with 21 years relevant experience OR Matric with specialized tradesman certificate from Govt. recognized institute with 24 years relevant experience.</p> <p>Age Limit: 50 years.</p>
9	Senior Technician	SPS-06	<p>Matric with 03 years diploma in the relevant trade (preferably in first class) with 14 years relevant experience OR Matric with specialized tradesman certificate from Govt. recognized institute with 19 years relevant experience.</p> <p>Age Limit: 40 years.</p>
10	Technician-I	SPS-05	<p>Matric with 03 years diploma in relevant trade (preferably in first class) with 07 years relevant experience OR Matric with specialized tradesman certificate from Govt. recognized institute with 12 years relevant experience.</p> <p>Age Limit: 35 years.</p>


 7.8.2017

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1	2	3	4
11	Technician-II	SPS-03	Matric with 03 years diploma in relevant trade (preferably in first class) OR Matric with specialized tradesman certificate from Govt. recognized institute with 05 years relevant experience. Age Limit: 30 years.
12	Principal Draughtsman	SPS-07	03 years Diploma in relevant discipline from Poly Technique Institute with preferably first division and having 15 years relevant experience. Knowledge of Computer Aided Drafting (CAD) is required. Age Limit: 45 years.
13	Sr. Draughtsman	SPS-06	03 years Diploma in relevant discipline from Poly Technique Institute with preferably first division having 08 years relevant experience. Knowledge of Computer Aided Drafting (CAD) is required. Age Limit: 35 years.
14	Draughtsman	SPS-05	03 years Diploma in relevant discipline from Poly Technique Institute with preferably first division having 01 years relevant experience. Knowledge of Computer Aided Drafting (CAD) is required. Age Limit: 30 years
15	Sub Engineer (Civil, Mechanical, Electrical)	SPS-05	03 years DAE in relevant discipline from recognized Poly Technique institute with first division, having 01 year relevant experience. Age Limit: 30 years.
16	Surveyor	SPS-05	03 years Diploma in relevant discipline (preferably in first class) from Poly Technique institution. Age Limit: 30 years.
17	Craft man-I/Mistry-I/ Plumber-I/Car Painter-I /Welder-I/ Electrician-I/ Plant Observer-I/ Telephone Technician-I/Fitter-I / Mechanic-I/ Tracer-I/ Blacksmith-I	SPS-02	Matric with relevant trade certificate (atleast 06 months from recognized institution) having 07 years experience in relevant field. Age Limit: 40 years.
18	Attendant-I (Machine/ Fax/Generator/Printer/ Photostat)	SPS-02	Matric with 07 years experience in relevant field. (Preference will be given to candidate having relevant trade certificate of 06 months from recognized institution). Age Limit: 35 years.
19	Attendant-II (Machine/ Fax/Generator/Printer/ Photostat)	SPS-01	Matric with 02 years experience in relevant field. (Preference will be given to candidate having relevant trade certificate of 06 months from recognized institution). Age Limit: 30 years.
20	Craft man-II/Mistry-II/ Plumber-II/Carpenter-II/ Welder-II/ Electrician-II/ Plant Observer-II/ Telephone Technician-II/ Fitter-II/ Mechanic-II/ Tracer-II/ Blacksmith-II	SPS-01	Matric with relevant trade certificate (atleast 06 months from recognized institution) having 04 years experience in relevant field. Age Limit: 30 years.

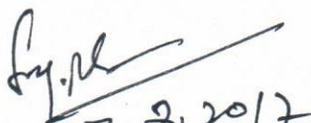
Scientific Information, Documentation, Audio Video Communication, Public Relations and Library

1	Director (Information/ Publication/Documentation/ AVC/Program/ Public Relations & Protocol)	SPS-10	<p>i. Masters or equivalent qualification in Biological Sciences, Engineering Sciences, Fine Arts, English, Urdu, Journalism, International Relations, Mass Communications, Electronics and MLSC or relevant discipline with 15 years relevant experience in SPS-08/BS-17 or equivalent and above in Scientific/Research Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 45 years.</p>
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Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
2	Senior (Editor / Translator / Librarian / Artist / Information Officer / Publication/Production Officer/ Media Engineer/ Program Producer/Script writer/ Public Relation & Protocol Officer/ Documentation Officer)	SPS-09	<p>i. Masters or equivalent qualification in Biological Sciences, Engineering Sciences, Fine Arts, English, Urdu, Journalism, International Relations, Mass Communications, Electronics and MLSC or relevant discipline with good academic record with 10 years post qualification relevant experience in scientific/research Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 40 years.</p>
3	Editor/Librarian/Artist/ Photographer/Information Officer/Production Officer/ Cameraman/ Media Engineer/ Set Designer/ Program Producer/Script writer/ Public Relation & Protocol Officer/ Documentation Officer /Store Officer/ Procurement Officer / Translator	SPS-08	<p>i. Masters or equivalent qualification in Biological Sciences, Engineering Sciences, Fine Arts, English, Urdu, Journalism, International Relations, Mass Communications, Electronics and MLSC or relevant discipline with 07 years post qualification relevant experience OR 03 years relevant Diploma from any recognized institute plus 10 years relevant experience in scientific/research Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 35 years.</p>
4	Assistant (Editor/ Librarian/ Artist/ Photographer/ Information Officer/ Production Officer/ Cameraman/Media Engineer/Set Designer/ Program Producer/ Script writer/Public Relation & Protocol Officer / Documentation Officer / Translator / Sub Editor)	SPS-07	<p>i. Masters or equivalent qualification in Biological Sciences, Engineering Sciences, Fine Arts, English, Urdu, Journalism, Electronics and MLSC or relevant discipline OR Graduate with 03 years relevant Diploma from any recognized institute.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career.</p> <p>iii. Age Limit: 35 years.</p>
5	Assistant-I (Video Editor (NLE))	SPS-05	Intermediate with Diploma in relevant field from any recognized Institute with 10 years relevant experience. Age Limit: 40 years.
6	Assistant-I (Graphic Designer / Web Designer / Production / Photographer / Surveyor/ Information / Library/ Document/ Hostel)	SPS-04	Matric with Diploma in relevant field from any recognized Institute with 10 years relevant experience. Age Limit: 40 years.
7	Store man-I/Record Sorter	SPS-03	FA / F.Sc / I.Com / ICS or equivalent qualification with 07 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
8	Assistant-II (Graphic Designer / Web Designer / Production/ Photographer/Surveyor/ Information/Library/ Document/ Hostel)	SPS-03	Matric with Diploma in relevant field from any recognized Institute with 03 years relevant experience. Age Limit: 30 years.
9	Attendant-II (Camera/ Light/Library)	SPS-02	Matric with 07 years relevant experience. Age Limit: 35 years.
10	Attendant-I (Moazen/Khadim)	SPS-02	<p>i. Matric or equivalent.</p> <p>ii. Hafiz-e-Quran with 5 years relevant experience.</p> <p>iii. Age Limit: 35 years.</p>
11	Attendant-II (Camera/ Light/Library)	SPS-01	Matric with 02 years relevant experience. Age Limit: 30 years.


7.8.2017

Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
Administration, Establishment and Secretariat Affairs			
1	Secretary/Senior Director (Admn/Estab)	SPS-11	<p>i. MBA/MPA/MAS/MS/M.Sc (HR/Management Sciences)/LLM or equivalent qualification in relevant discipline with 17 years relevant experience in BPS-17/SPS-08 or equivalent and above having qualities of leadership, exceptionally good working knowledge of Computer/Human Resource Matters/Agricultural Sciences/Policy/Planning & Legal Affairs in Govt./Semi Govt./Autonomous/ International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Ability to mobilize and utilize human resources effectively.</p> <p>iv. Strong Communication, negotiation and interpersonal skills.</p> <p>v. Good working knowledge of Human Resource Matters, Govt. Policy / Planning and Legal affairs.</p> <p>vi. Age Limit: 50 years.</p>
2	Deputy Secretary / Director (Admn/Estab. / HR /Procurement / Logistics/ AGS)	SPS-10	<p>i. MBA / MPA / MA(HR) / MAS / MS(HR / Management Sciences) /LLM or equivalent qualification in relevant discipline with 12 years post qualification relevant experience in BPS-17/SPS-08 or equivalent and above having qualities of leadership, exceptionally good working knowledge of Computer/Human Resource Matters/ Government & Parliament Business/Policy/Planning & Legal Affairs in Govt./Semi Govt./Autonomous/ International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 45 years.</p>
3	Deputy Director (Admn / Estab / HR / Procurement / Logistics / AGS)	SPS-09	<p>i. MBA / MPA / MA(HR) / MAS / MS(HR / Management Sciences) or equivalent qualification in relevant discipline with 05 years post qualification relevant experience in BPS-17/SPS-08 or equivalent. Having qualities of leadership, exceptionally good working knowledge of Computer/Human Resource Matters/ Government & Parliament Business/Policy & Planning Affairs in Govt./Semi Govt./Autonomous/ International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 40 years.</p>
4	Deputy Director (Legal)	SPS-09	<p>i. MS / Master degree with LLB from HEC recognized university.</p> <p>ii. Must have license for practice in High Court level with at least 05 years post qualification experience in active practice of law with Government/Public Sector organizations.</p> <p>iii. Expertise in drafting of service matters/legislative including Bills, Policies, Legal Advice, Opinion Writing & Research.</p> <p>iv. Candidates must have 1st division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>v. Age Limit: 40 years.</p>
5	Assistant Director (Admn / Estab / HR / Procurement / Logistics / AGS / Legal)	SPS-08	<p>i. MBA / MPA / MA(HR) / MAS / MS(HR / Management Sciences) / BBA(Hons)/ LLB or equivalent qualification in relevant discipline with 03 years post qualification relevant experience in Govt./Semi Govt./Autonomous/ International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 35 years.</p>

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Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
6	Assistant Admn. Officer (Admn / Estab / HR / Procurement / Logistics / AGS / Legal)	SPS-07	i. MBA / MPA / MS / BBA(Hons) / LLB or equivalent qualification in relevant discipline with preferably 02 years relevant experience having sufficient computer knowledge, Administrative, Legal, Store/ Procurement experience in Govt./ Semi Govt./Autonomous/ International Organization ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career. iii. Age Limit: 30 years.
7	Assistant	SPS-07	i. MBA/M.Sc./MA/LLB/BBA (Hons)/M.S or equivalent qualification in relevant discipline, preferably with 02 years relevant experience having sufficient computer knowledge, Administrative, Legal, Store/ Procurement experience in Govt./ Semi Govt./Autonomous/ International Organization. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career. iii. Age Limit: 30 years.
8	UDC	SPS-05	i. BA / B.Sc /equivalent qualification ii. Not more than one third division OR grade D in the academic career. iii. Candidates must have sufficient knowledge of typing & computer / administrative / Store / Procurement. iv. Good writing & oral communication skills. v. Age Limit: 30 years.
9	LDC	SPS-04	FA / F.Sc / I.Com / ICS or equivalent qualification having typing speed 40/word per minute and sufficient computer administrative/Store/ Procurement knowledge. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
10	Naib Qasid / Attendant General / Hostel Attendant-II / Record Sorter / Helper (Telephone)	SPS-01	Matric Age Limit: 30 years.
Security Cadre			
1	Security Officer	SPS-08	i. M.Sc/ MA / MS (Strategic Studies) / LLB or equivalent qualification in relevant discipline with 03 years post qualification relevant experience in SPS-07/BS-16 or equivalent with background of Security work with Govt. / Semi Govt. / Autonomous / International Organization / law enforcing agency. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. Age Limit: 45 years, but for person from law enforcing agencies the age limit will be 55 years.
2	Assistant Security Officer	SPS-07	Graduate or Ex-Service Officer (preferably qualified in intelligence courses) with 05 years experience of security work in supervisory capacity in Govt. / Semi Govt. / Autonomous / International Organization / law enforcing agency. Not more than one third division OR grade D in the academic career. Age Limit: 40 years, but for person from law enforcing agencies, the age limit will be 55 years.
3	Security Supervisor	SPS-05	i. Graduate or Ex-Service Officer (preferably qualified in intelligence courses). ii. Not more than one third division OR grade D in the academic career.

By
7.8.2017

Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
			iii. Character on discharge certificate must be exemplary OR Head Security Guard with 05 years service in SPS-03 / BS-07. iv. Age Limit: 45 years.
4	Security Guard	SPS-03	Matric with 14 years relevant experience or Ex-Service man trained in security duty. Age Limit: 40 years (in case of Ex-Service man 45 years).
5	Security Guard-I	SPS-02	Matric with 07 years relevant experience OR Ex-Service man trained in security duty. Age Limit: 40 years (in case of Ex-Service man 45 years).
6	Security Guard-II	SPS-01	Matric with 02 year relevant experience OR Ex-Service man. Age Limit: 35 years (in case of Ex-Service man 45 years).

General Administration

1	Manager Cafeteria / Sr. Café Supervisor	SPS-07	i. Graduate with 01 year diploma/certificate in catering services with 08 years experience of running A-class hostels, rest houses and restaurants. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career. iii. Age Limit: 35 years.
2	Manager Hostel	SPS-07	Graduate or equivalent qualification in relevant discipline with atleast 05 years experience for operation of the hostel duties with Govt./Semi Govt./Autonomous/International Organization or other reputed institution, which includes providing a quality service to residents, supervising staff, managing a budget and providing reports. Not more than one third division OR grade D in the academic career. Age Limit: 40 years.
3	Assistant Private Secretary	SPS-07	Graduate or equivalent qualification with speed of 100/50 word per minute in shorthand & typing. Computer skills including MS Word/PowerPoint/Excel etc. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
4	Stenotypist	SPS-06	Graduate with having speed of 80/40 word per minute in shorthand and typing with clerical / typing / computer skills MS Word/PowerPoint/Excel. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
5	Café Supervisor	SPS-05	Graduate with diploma/certificate in catering services with 05 years experience of running A-Class hostels and rest houses. Not more than one third division OR grade D in the academic career. Age Limit: 35 years.
6	Storekeeper	SPS-05	BA/B.Sc/equivalent qualification with 03 years relevant experience having sufficient computer & Administrative/ Store/Procurement experience in Govt./Semi Govt./Autonomous/ International Organization. Not more than one third division OR grade D in the academic career. Age Limit: 35 years.
7	Store man	SPS-04	Graduate or equivalent qualification with 05 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
8	Receptionist-I	SPS-04	Graduate with good communication/computer skills and 05 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 40 years.

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S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
9	Receptionist-II	SPS-03	Graduate with good communication/computer skills and 02 years relevant experience. Not more than one third division OR grade D in the academic career. Age Limit: 30 years.
10	Heavy Duty Driver-I	SPS-03	Matric with heavy vehicle driving license and at least 05 years extensive relevant experience. Age Limit: 35 years.
11	Telephone Operator-II	SPS-02	i. Intermediate with 05 years Telephone Operating experience. ii. Good communication/computer skills. iii. Not more than one third division OR grade D in the academic career. iv. Sound technical knowledge of telephone and exchange. v. Age Limit: 30 years.
12	Driver-II/ Tractor Operator/ Tractor Fitter/Agri. Machine Driver-II/ Dispatch Rider-II	SPS-02	i. Matric ii. LTV driving license holders for Driver-II, HTV for Tractor/Agri Machine Driver-II and Motorcycle license for DR-II iii. Relevant practical experience of 03 years iv. Age Limit: 35 years.
13	Cook-I	SPS-02	Matric with 07 years relevant experience. Age Limit: 35 years.
14	Chapati Maker-I / Dish Washer-I / Café Attendant-I / Attendant General-I / Sanitary Attendant-I / Helper-I)	SPS-02	Matric with 07 years relevant experience. Age Limit: 35 years.
15	Chapati Maker-II/ Cook-II / Dish Washer-II / Café Attendant-II / Attendant General-II/ Vehicle Helper-II/ Bus Conductor-II	SPS-01	Middle with 01 years relevant experience. Age Limit: 30 years.
16	Sanitary Attendant-II / Field Sanitation Worker-II	SPS-01	Middle Age Limit: 30 years.
17	Tube Well Operator-I	SPS-01	Matric with 02 years experience in tube well operator. Age Limit: 35 years.

Accounts & Finance

1	Director (Finance / Accounts / Audit / Revenue / Funds & Pension)	SPS-10	i. MBA(Finance/Acctt)/CA/ACMA/ACCA/CPA/CFA/MS/M.Com/MA(F&A)/ Master in Professional Accounting or equivalent qualification in relevant discipline with 12 years post qualification relevant experience in SPS-08/BS-17 or equivalent and above in Govt./ Semi Govt./Autonomous/International Organization ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. Age Limit: 45 years.
2	Deputy Director (Finance/Accounts/ Audit / Revenue / Fund / Pension)	SPS-09	i. MBA(Finance/Acctt)/CA/ACMA/ACCA/CPA/CFA/MS/M.Com/MA(F&A)/ Master in Professional Accounting or equivalent qualification in relevant discipline with 07 years post qualification relevant experience in SPS-08/BS-17 or equivalent and above in Govt./Semi Govt./Autonomous /International Organization. ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career. iii. Age Limit: 40 years.
3	Accounts Officer	SPS-09	i. MBA(Finance/Acctt)/CA/ACMA/ACCA/CPA/CFA/MS/M.Com/MA(F&A)/ Master in Professional Accounting or equivalent qualification in relevant discipline with 05 years post qualification relevant experience

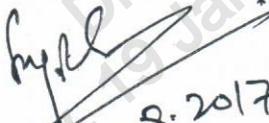
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S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
1			<p>in SPS-08/BS-17 or equivalent and above in Govt./ Semi Govt./Autonomous/ Intl. Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 35 years.</p>
4	Assistant Accounts Officer	SPS-08	<p>i. MBA(Finance/Acctt)/CA/ACMA/ACCA/CPA/CFA/MS/M.Com/MA(F&A)/ BBA(Hons)/ Master in Professional Accounting or equivalent qualification in relevant discipline with 03 years post qualification relevant experience of Accounts / Audit in Govt./Semi Govt./Autonomous/ International Organization.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iii. Age Limit: 35 years.</p>
5	Senior Auditor	SPS-07	<p>i. MBA (Finance/Acctt) / CPA / CFA / M.Com / MA (F&A) / Master in Professional Accounting or equivalent qualification in relevant discipline with preferably 02 years relevant experience.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career.</p> <p>iii. Age: 30 years.</p>
6	Junior Auditor	SPS-05	<p>i. BBA (Hons)/B.Com or equivalent qualification in relevant discipline preferably with 03 years Accounts experience and computer knowledge.</p> <p>ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career.</p> <p>iii. Age Limit: 30 years.</p>
MIS Computer Cadre			
1	Network Administrator / Sr. Programmer / Dy. Director (MIS) / Sr. System Analyst	SPS-09	<p>i. MS/MCS/MIT/BS in Computer Science/Software Engg. or equivalent qualification in relevant discipline from HEC recognized university/institute.</p> <p>ii. 07 years post qualification relevant experience of leading analysis and software development technologies & techniques.</p> <p>iii. System development life Cycle (SDLC) especially design testing and implementation. Networking technologies, databases, portal software, middleware tools, hardware and networking plate forms and operating systems. Configuration, Management, Troubleshooting of network devises.</p> <p>iv. Candidates must have verbal and written communication skills.</p> <p>v. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>vi. Age Limit: 40 years.</p>
2	Computer Programmer / Network Administrator / Assistant Director (MIS) / System Analyst / Software Developer / Web Developer / Database Manager	SPS-08	<p>i. MS/MCS/MIT/BS in Computer Science, BS/BE in Software Engg. or equivalent qualification in relevant discipline from HEC recognized university</p> <p>ii. 03 years post qualification relevant experience of leading analysis and software development technologies & techniques.</p> <p>iii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one second division OR grade C in the academic career.</p> <p>iv. Age Limit: 35 years.</p>
3	Assistant Computer Programmer / Data Control Officer	SPS-07	<p>i. MS/MCS/MIT/BS in Computer Science, BS/BE in Software Engg. or equivalent qualification in relevant discipline from HEC recognized university.</p>


7-8. 2017

Revised Criteria for Recruitment/Selection in PARC - 2017

S#	Designation of the post	SPS	Revised Criteria for Recruitment / Selection in PARC – 2017
1	2	3	4
			ii. Candidates must have first division OR CGPA 3.00 OR more in the highest degree with not more than one third division OR grade D in the academic career. iii. Having knowledge and expertise of programming, designing, coding, testing and programme documentation. iv. Age Limit: 35 years.
4	Computer Technician / Computer Graphic Designer / Data Entry Operator	SPS-05	i. Bachelor's degree with 01 year diploma in Computer (PGD/hardware) from recognized institute. Not more than one third division OR grade D in the academic career. ii. Having knowledge and expertise of designing (Corel Draw, Photoshop, In-page etc.) iii. Preferably 03 years experience in relevant field. iv. Age Limit: 30 years.
5	Computer Assistant-II	SPS-04	i. ICS/I.Com/Intermediate or equivalent qualification with 01 year diploma in Computer from recognized institute. Not more than one third division OR grade D in the academic career. ii. Minimum speed of 10,000 key depressions per hour for punching/ data entry/verification. iii. Age Limit: 30 years.


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Monday, 19 January, 2016, 6:12:49 PM
 Aman Ullah
 Director (MIS&ICT)