

No.F.2-1/2020-CS(1st EC)
Pakistan Agricultural Research Council
(Central Secretariat)

DSI & P NARC Islamabad

Islamabad, the 13th May, 2020

Subject: - Speaking Para on the file required decision/approval of Chairman, PARC

It has been observed that maximum time of Chairman, PARC is consumed for going through lengthy notes on the file presented to him for obtaining decision/approval.

2. Therefore Executive Committee (EC) in its 1st (2020) meeting held on 16.01.2020 has decided that Secretariat Instructions should be followed by all concerned for quoting para numbers, flagging and inserting speaking para on the files requiring decision/approval of the Chairman, PARC.

3. For strict compliance of all concerned please.


(Muhammad Tahir Saleem)
Dy. Director (Board)

Distribution

1. Member at PARC (Finance, PSD, NRD, ASD, SSD, C&M)
2. Director General at PARC (AED, P&DD)
3. Director General of PARC Research Centres (PARC NARC-Islamabad, PARC SARC-Karachi, PARC BARDC-Quetta, PARC MARC-Gilgit PARC AZRC-D.I. Khan)
4. Director at PARC (Establishment, Works, Technical, Logistics, Procurement, HRD, Coordination, Accounts, Finance, Internal Audit, RF&P, PM&E, P&DD MIS&ICT)
5. Director at Outstations (PARC AZRI-Bahawalpur PARC AZRI-Umerkot PARC NSTHRI, Thatta, PARC NTHRI, Shinkiyari, Mansehra)
6. Director at NARC Admin, F&A
7. Web Master, DSC&P, NARC (For up loading on PARC Website)

C.c:

1. TSO to Chairman, PARC
2. APS to Secretary, PARC